

Transfer to Aarhus Universitet

Civil reg. no. or day of birth	
Name:	
Adress:	
Postal code:	Town/city:
Tel:	E-mail:

Citizenship (only for applicants with a citizenship other than Danish):

Country:

Remember documentation for citizenship and resident permit if applicable

Current educational institution:

University:
Degree programme:

I hereby apply for transfer to:

A Bachelor's degree (mark with an X) <input type="checkbox"/>	A Master's degree (mark with an X) <input type="checkbox"/>
Name of degree programme:	
Elective, if applicable:	

Commencement date

September (mark with an X) <input type="checkbox"/>	February (mark with an X) <input type="checkbox"/>
---	--

Have you previously completed a Master's degree? If yes, which one?

--

Date

Signature

Forward the application with attachments to the relevant main academic area's Studies Office

Guidelines

Rules and regulations

Administrative enrolment takes place in accordance with the Executive Order on Admission (no. 240 of 11 March 2013, Part 7, Article 28.)

Documentation

The following attachments must always accompany your application:

- Degree summary (in ECTS credits)
- Academic regulations
- Subject descriptions
- Upper secondary school examination certificates
- Residence permit/citizenship

All attachments must be certified copies, i.e. they must be stamped and signed, either by the educational institution or by your embassy.

Requirements for transfer to a Bachelor's degree

All the following requirements must be met before your application for a transfer can be approved:

- All the requirements for enrolment in the degree programme must be met (see Aarhus University Study Guide).
- You must have passed all the courses that, according to the academic regulations, form part of the first year of the degree programme to which you wish to transfer.
- There must be places available at the level in which you can be enrolled.

Requirements for transfer to a Master's degree

All the following requirements must be met before your application for a transfer can be approved:

- Completion of a relevant Bachelor's degree. See the academic regulations for the subject in question for further information.
- There must be places available at the level in which you can be enrolled.

Additional information

Non-EU citizens must pay a tuition fee upon enrolment at Aarhus University, unless you can document permanent residence in Denmark or temporary residence with a potential for permanent residence.

There is no fixed deadline for application, but we recommend that you apply well in advance to allow sufficient time for the processing of your application.

All documentation must be Aarhus University in due time before commencement date..

If you have any questions kindly contact the relevant main academic area.

Aarhus University 18. november 2013