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## **SHORT GUIDE** FOR INTERNATIONAL APPLICANTS

How to apply for admission to Bachelor's programmes at Aarhus University

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AARHUS UNIVERSITY





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How to apply for admission to Bachelor's programmes at Aarhus University

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This is a short guide to the admission process for international Bachelor's applicants. We advise you to consult our web guide for further information: [bachelor.au.dk/en/admission](https://bachelor.au.dk/en/admission)

### WHAT TO APPLY FOR?

In our Study Guide you can find a full list of the Bachelor's programmes Aarhus University offers.

If you want to see a list of our English taught programmes choose "Language" → "English" on [bachelor.au.dk](https://bachelor.au.dk)

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## WHO CAN APPLY?

To apply for admission you must:

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### Hold a qualifying examination

- You can check if your upper secondary school leaving certificate is considered as qualifying for university education in Denmark on the following website (from the Danish Agency for International Education):  
[ufm.dk/en/education/recognition-and-transparency/find-assessments/entry-to-higher-education](https://ufm.dk/en/education/recognition-and-transparency/find-assessments/entry-to-higher-education)

### Meet the specific admission requirements (these differ from programme to programme)

- You may document your obtained level in subjects such as mathematics, history, chemistry, physics, additional language etc. by submitting a transcript from your school stating how many hours you have been taught the specific subject in the last three years of your upper secondary school.
- All applicants for English taught programmes *must* document their English language level. To see which English tests we acknowledge see below or click this link for further details:  
[bachelor.au.dk/en/admission/admission-requirements/#c1926890](https://bachelor.au.dk/en/admission/admission-requirements/#c1926890)

#### TOEFL:

*English B* – Test results of at least 560 (paper-based) or 83 (internet-based test)

*English A* – Test result of at least 600 (paper-based) or 100 (internet-based test)

The paper-based test must have a “total score”.

From summer admission 2019, AU no longer accepts the paper-based test.

*Aarhus University does not accept the TOEFL ITP test.*

*The Aarhus University TOEFL code is 8935*

#### IELTS:

*English B* – IELTS Academic test result of at least 6.5 points

*English A* – IELTS Academic test result of at least 7.0 points

#### Cambridge/Oxford:

*English B* – Certificate in Advanced English (CAE) (only grades A, B or C) or First Certificate with grade A or 180 points as a minimum on the Cambridge English Scale.

*English A* – Certificate of Proficiency (CPE) or CAE with grade A or 190 points as a minimum on the Cambridge English Scale.

*Applicants must upload their **Confirmation of Entry** stating candidate **ID number** and **candidate secret number**, which are not stated on the test result itself.*

*NOTE: The test result for all above-mentioned tests*

*must not be more than two years old*

#### APPLICANTS WHO ARE EXEMPTED FROM SUBMITTING AN ENGLISH TEST ARE:

“**Native speakers**” with an English taught qualifying exam (including applicants with a qualifying examination from USA, Canada, Australia, New Zealand, Great Britain, Scotland, or Ireland). Please note that applicants with a qualifying examination from all other countries (including African and Asian countries, where the exam has been taught in English) must submit a test.

**Applicants holding** a Nordic/Duborg/**International Baccalaureate** (from the IB diploma programme)/European Baccalaureate (from the “ScholaEuropaed”) entrance examination with an English level the **Danish Agency for Higher Education** considers comparable to a Danish B/A level in English

**Applicants holding an English taught Bachelor’s or Master’s Degree** from USA, Canada, Australia, New Zealand, Great Britain, Scotland, or Ireland. The applicant must document that the programme was taught in English.

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## HOW TO APPLY?

- Important deadlines

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**15 March** Application deadline for all applicants holding a foreign entry examination.

You must apply online at **optagelse.dk**

After you have submitted your online application, it is very important that you print the signature page, sign it and send it to us by e-mail. Please note that all other documentation besides the signature page must be uploaded to your application at **optagelse.dk**

We need the signature page by 15 March at 12.00 noon at the latest.

You can send it by email to **ba.admission@au.dk**

### Application Checklist (you must include)

To **ba.admission@au.dk**:

- Signature page from online application form (from **optagelse.dk**)

Upload to your application at **optagelse.dk**

- Upper secondary school diploma and grade transcript
- Other educational documents (university level or other)
- Documentation of English language qualifications (test result)
- Documentation of subject levels (Number of hours in upper secondary school)
- Photocopy of passport (and residence permit in Denmark, if applicable)
- Other relevant documentation

**5 July** Final deadline for submitting relevant documentation from examinations and courses you have completed after 15 March (i.e. diploma, English language test, and other relevant documents).

**Note:** *If you are an applicant from a non-EU country, we need all documentation by 15 March.*

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## WHAT TO EXPECT?

– Feedback and final answers

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- March** In March, you will receive a confirmation of receipt by email with log-in details to Aarhus University self-service system.
- June** In late June, you will be able to view what we have registered on your application. It is important you check if any documentation is missing and, if so, submit the missing documents as soon as possible at **optagelse.dk** (**5 July is the ultimate deadline!**).  
If you have any doubts whether you need to submit additional documentation write to **ba.admission@au.dk** and ask.
- 1 June** If you are a non-EU applicant you will receive an answer regarding your application no later than 1 June.
- 28 July** Final answers of admission/rejection are available from 30 July. At this time you will be able to log-in to your self-service account and view the result of your application.
- 3 August** Deadline to confirm student place! If you are admitted to a degree programme you must confirm or decline your student place in the university selfservice system, mit.au.dk. If you do not confirm by this date, you will lose your student place.

## WHO WILL BE ADMITTED?

– How we assess your qualifications

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The first important step is to fulfil the entry requirements for the programme you have applied for. All applicants who fulfil the requirements by 5 July will be included in the final assessment. If you do not fulfill the requirements by this date, you cannot expect to be admitted to the university.

Applications can be assessed in quota 1 and 2.

To learn more about the quota system and 'who is admitted' please visit: [bachelor.au.dk/en/admission/quota-1-2-and-3](https://bachelor.au.dk/en/admission/quota-1-2-and-3)

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## I MISSED THE DEADLINE, NOW WHAT?

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Some of our offered programmes may still have available student places after 28 July. A list of these places will be announced on our website ([au.dk](http://au.dk)) by 28 July. The deadline to apply for available student places is in the beginning of August. Non EU citizens, who do not hold a Danish residence permit, cannot apply for available student places in August.

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## PRE-ASSESSMENT

If you are unsure about whether you meet the entry requirements for the Bachelor's Degree programme(s) you are interested in, Aarhus University can make a pre-assessment prior to your application for admission. We make pre-assessments from 15 September to 15 December. If you wish to have a pre-assessment you must submit documentation for your exams and other relevant documentation such as citizenship to [ba.admission@au.dk](mailto:ba.admission@au.dk). Please also write in the email which programmes you are interested in.

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## TUITION FEES AND SCHOLARSHIPS

All non-EU/EEA/Swiss citizens are liable to pay tuition fees in Denmark. Exempt from paying tuition fees are students holding a permanent residence permit in Denmark or similar. The tuition fee ranges from EURO 8,000 to 15,300 per year depending on the programme. Danish and EU/EEA citizens are not liable to pay tuition fees when studying for a full degree in Denmark.

Please view Aarhus University tuition fees here:

[bachelor.au.dk/en/admission/international-applicants](http://bachelor.au.dk/en/admission/international-applicants)

Unfortunately, Aarhus University has no scholarships or grants available for students on Bachelor's level.

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## HOUSING

Aarhus University does not offer dorms or any other kind of housing at Campus.

For information about housing in Aarhus please visit: [au.dk/en/internationalcentre/auhousing](http://au.dk/en/internationalcentre/auhousing)

### Contact information

Aarhus University  
AU Student Administration and Services, Admissions  
Fredrik Nielsens Vej 5  
DK-8000 Aarhus C  
Denmark

Email: [ba.admission@au.dk](mailto:ba.admission@au.dk)

Web: [bachelor.au.dk/en/admission](http://bachelor.au.dk/en/admission)

Telephone: **+45 871 50720**

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