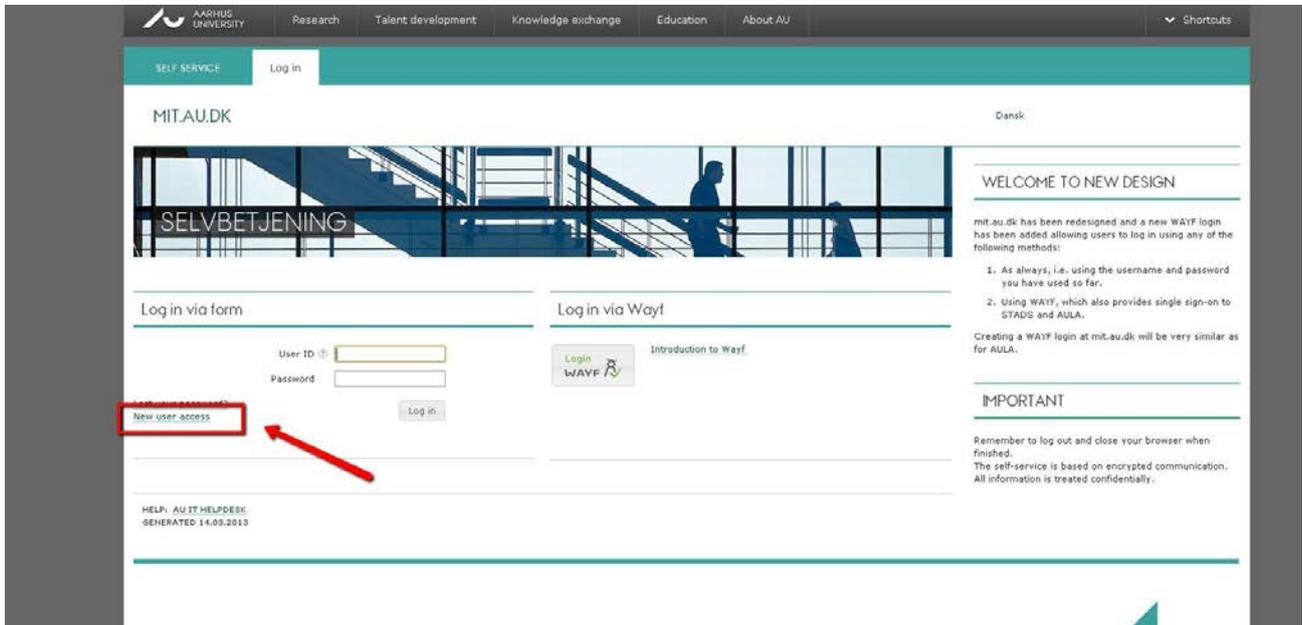
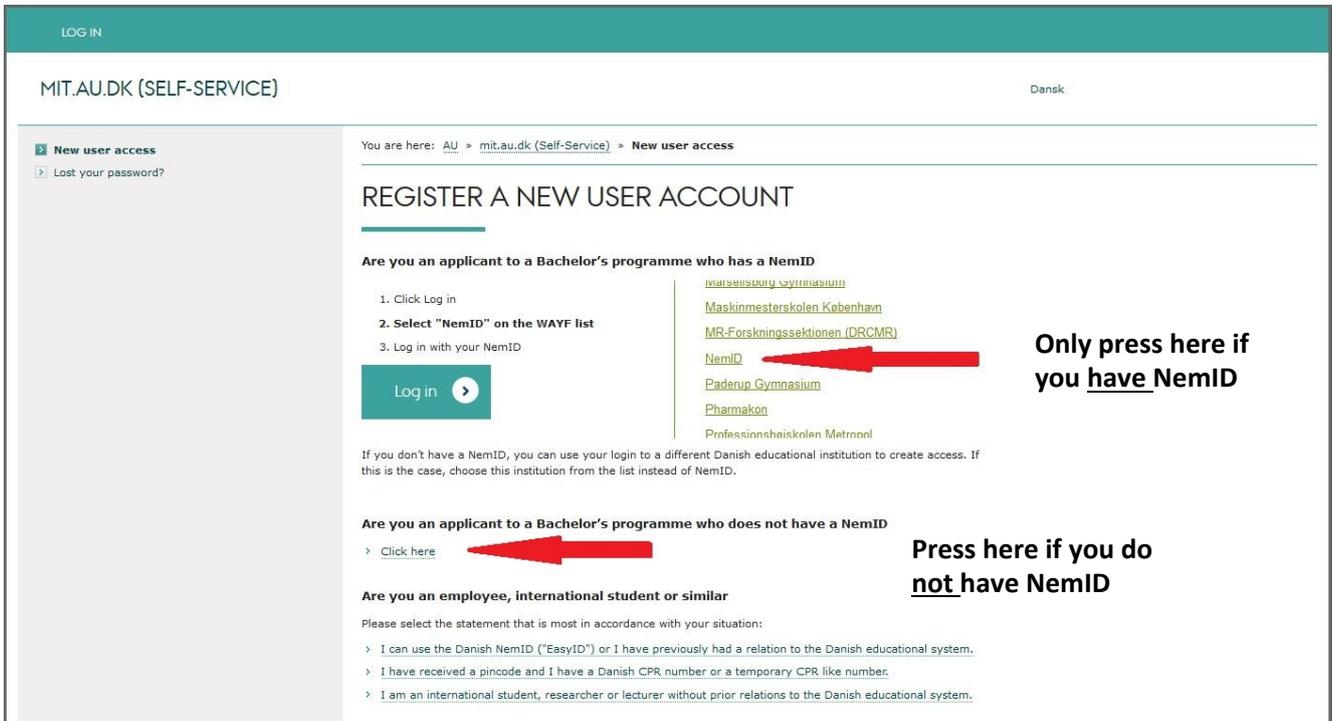


# How to set up an account on mit.au.dk

Click on "New user access"



Choose "Click her" under "Are you an applicant to a Bachelor's programme who does not have a NemID."



First, type in your date of birth (dd-mm-yyyy) and e-mail-address then click on: **“Begin account creation”**

AARHUS UNIVERSITY | Research | Talent development | Knowledge exchange | Education | About AU

SELF SERVICE | Log in

MIT.AU.DK | Dansk

You are here: [AU](#) > [Self service](#) > [New user access](#)

### REGISTER A NEW USER ACCOUNT

If you are an international student, researcher or lecturer you can create a user account on mit.au.dk by providing the following information about yourself:

- \* Date of birth
- \* Email address

\* This field is required.

HELP: [AU IT HELPDESK](#)  
GENERATED 19.03.2013

Now type in your full name and gender, then click on: **“Send an activation link”**.

(An activation link will now be emailed to your e-mail address. Click on the link and continue to the next picture)

MIT.AU.DK | Dansk

You are here: [AU](#) > [Self service](#) > [New user access](#)

### REGISTER A NEW USER ACCOUNT

You must provide us your name and your gender before we can send you an activation link.

- Date of birth
- Email address
- \* Your name
- \* Your gender  male  female

\* This field is required.

HELP: [AU IT HELPDESK](#)  
GENERATED 19.03.2013

Now select a password and accept the terms and conditions. Then click on: **“Save and activate user account”**

MIT.AU.DK Dansk

**New user access**  
Lost your password?

You are here: [AU](#) > [Self service](#) > [New user access](#)

## REGISTER A NEW USER ACCOUNT

Welcome Sofus Testperson!

To activate your user account for the AU self service on mit.au.dk you must select a password:

Password

Confirm password

Terms and conditions: By activating you user account you authorize Aarhus University to acquire relevant data about you from the Danish Civil Registration System (CPR).

HELP: [AU IT HELPDESK](#)  
GENERATED 19.03.2013

Your account is now activated. Click on **“Stads Selfservice”** in order to log on to the Self Service system, where you will be able to view your application.

**Studies**

- [Student Self-Service \(STADS\)](#)
- [Web access to post.au.dk](#)

**Applications**

- [Supplementary subjects and Master's programmes](#)
- [Applications to Study Councils](#)
  - [Prior approval / credit for courses outside AU](#)
  - [Prior approval for courses within AU](#)
  - [Exemption](#)
  - [Cancel exam](#)
- [Applications for proximity card at Science and Technology](#)
  - [Buildings in IT-byen](#)
  - [ST Buildings in Ny Munkegade, Parken and iNANO](#)
- [Application form for exchange students](#)
- [Application form for free movers \(non-exchange\)](#)
- [Housing application forms](#)
  - [Erasmus Mundus, Fee-paying Students and Scholarship Recipients](#)
  - [Herning Full Degree students and PhD students](#)
  - [AU Summer University students](#)
  - [PhD, visiting PhD, guest students and Erasmus Mundus MALLL Emdrup](#)
  - [Postdocs](#)
  - [Summer School Teachers](#)

**Click on the English flag and type in your temporary CPR-number and the password you made earlier in the registration process.**



Welcome to Aarhus University Student Self Service

Username - use cpr-number and password from mit.au.dk portal

Username

Password

**You are now logged into the Self Service System. Click on "KOT-application" and then "Follow your application" in order to follow your application**



Front Page **KOT-application** Enrollments Logout

Welcome Test Person (Support)

In order to log into the self service system again, please type in your temporary CPR-number and the password you created from the front page at mit.au.dk

In case of technical errors regarding the registration process as a new user, please contact IT support on one of the four faculties. You can contact any of the four faculties, but please only contact one in case of technical difficulties.

Arts IT-support: [arts.it@au.dk](mailto:arts.it@au.dk)  
Aarhus BSS IT-support: [bss.it@au.dk](mailto:bss.it@au.dk)  
Health IT-support: [health.it@au.dk](mailto:health.it@au.dk)  
ST IT-support: [aarhus.st.it@au.dk](mailto:aarhus.st.it@au.dk)

For more IT-support contact information, go here <http://www.au.dk/en/au-it/>

In case of difficulty in terms of understanding this guide please contact AU admission by e-mail: [ba.admission@au.dk](mailto:ba.admission@au.dk), phone +45 87 15 07 20